

MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 2ND OCTOBER 2019 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER

PRESENT: Councillors JK Hall (Chairman), Miss V Webb (Vice-Chairman), IG Sadler, P Wooddisse, S Anderson, H Williams, BR Edwards, E Simons, Mrs C Allen.

A minutes silence was held in memory of Councillor Mrs M Rogers.

176/19. Apologies for Absence.

Councillors D Hadlington, D Light, T Talbot-Webb, G Sisley, H Rogers and County Councillor Mrs V Wilson were not in attendance due to other commitments.

177/19. Declarations of Councillors' Interest.

There were no declarations of interest.

178/19. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 4th September 2019 (copy attached).

The Minutes of the meeting held on 4th September 2019, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

179/19. Public Participation – Standing Orders will be suspended for a maximum of 15 minutes to allow members of the public to address the Council (including BKV Frontages presentations).

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

It was noted that all meetings are recorded and any member of the public not wishing to be recorded when they speak should inform the Clerk prior to addressing the Council.

Standing orders were raised to enable members of the public to speak.

Mrs Barbara Owen addressed the Council to express her concerns that she had not received an answer to her queries raised in July. It was noted that this lack of public transport had been highlighted as an issue when the Burgesses Planning application was brought forward and the Council are aware of the diminishing service. To date the Council have not been consulted on any recent reductions in the bus services.

Mr Andrew Perks addressed the Council as in August he had a caravan stolen from Stone Lane. He is concerned over the increasing crime in the village and asked if a Neighbourhood Watch scheme could be promoted / reactivated in Kinver.

It was noted that the Neighbourhood Watch Scheme is run by the Community but the Clerk would find out how to get this started and who to contact etc.

Mrs Owen informed the Council that there is a scheme in Churchview Gardens.

Standing orders were re-instated.

180/19. Matters arising from Previous Minutes.

None were reported.

181/19. Police to address the Council on relevant matters and any relevant matter relating to ASB in the village and outstanding police matters of concern.

The Chairman expressed his regret that a Police Committee had not been re-setup.

The Crime statistics were issued to all members as produced by PCSO Alex Rathbone. PC Jill Murphy and PC Bridgwater attended the meeting and addressed the Council.

The statistics show very little crime in Kinver, the Police officers are aware that there are more incidences but people do not report them. They follow social media and use this as intelligence to find out what problems there are. The public must report matters that happen either by the 101 system or via Facebook messenger.

To get additional Police support they work from reported crimes so it is very important that they are reported. A crime that is taking place, such as drugs, theft needs to be a 999 call, for other crimes use the 101. They are encouraging those that are able to report things through Facebook as this frees 101 to be used for other people. The Officers agreed to look at putting together some information on when 999 should be called which can be posted on social media and the noticeboards.

The officers were asked about Neighbourhood Watch and they agreed to find out about it and report back details to the Clerk.

Members thanked the officers for taking the time to attend the meeting.

182/19. To discuss Casual Vacancy procedure

The notice for the advertising of the Casual Vacancy following the very sad passing of Councillor Mrs M Rogers is attached as appendix 1 to these minutes.

183/19. To discuss purchasing an additional SID

It was agreed to defer any discussions on purchasing a further sign, and to keep utilising the existing locations (due to the changes in regulations from the County Council on using hinged poles) and analyse the data that is recorded and discuss this matter at a future meeting.

184/19. To discuss the location of the Cremation Plots

Members agreed that the next section for cremations should be at the bottom of the H section, this new section will be F3.

185/19. To receive the Minutes of the following Committee meetings and to consider adoption of any recommendations therein -

Planning and Development Committee 25th September 2019

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council the planning recommendations as set out in agenda item 5 are sent to the District Council.

Finance and General Purposes Committee 11th September 2019

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council that:-

- the accounts as set as Appendix 1 to these minutes be accepted.
- the full grant of £640 be given to the Kinver Youth Café.
- the amended regulations are accepted and adopted.
- funding is available for the purchase of a speed device for the Community Speedwatch Group, from budget line 63 Community Projects.

Leisure and Amenities Committee 18th September 2019

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council that a sack of Daffodil bulbs is purchased at a cost of £30.

All of the above recommendations were agreed.

186/19. County / District Councillors to address the Council on any matters relevant to the Parish

Councillor BR Edwards reminded members of the Parish Summit on the 11th October.

187/19. Report of the Chairman

The Chairman reported that he had visited the schools and presented the prizes for the best Poster Competitions.

It was agreed that the Clerk contact the Highways Agency to ask that the signs from the recent road resurfacing are removed from around the village.

188/19. Report from the Clerk.

Correspondence received from a resident expressing their concerns over the use of artificial Christmas Tree and they ask the Council to consider returning to real trees. Members agreed to continue for this year with the artificial trees.

Community Assets update - Assets of Community Value – Kinver Community Library, The Kinver Sports and Community Association and The Vine Inn.

"I write to advise the consultation period for the above nominations has now ended. We are now considering the nominations and will be in contact in due course with a decision." This was noted.

Christmas Late Night event –

Correspondence circulated with agenda papers stating that the event on the car park is not taking place this year.

Information request from Rotary Club - He is asking who, should they contact for permission or even just to advise about parking the Rotary Sleigh in the disabled layby by the Clock shelter on the evening of Friday 29th November 2020? But importantly who else should he or out of courtesy contact to make them aware? The Clerk suggested that he contacts Highways re-using the layby. Members asked the Clerk to write to Rotary and ask if they have the adequate insurance and risk assessments in place for the location of the sleigh.

Bus Passes

Further correspondence from resident circulated on the agenda papers.

Response from County Councillor on this matter...

"I apologise for not replying sooner – I have been away and am only now catching up with emails.

I have been in contact with Louise Clayton, Connectivity Support & Interim Operations Manager. Louise was on the team tasked with the bus concessions. I asked her how much money will be saved by permitting concessionary bus pass users to use their passes after 0930 only. The broad number used was around £100 000 per area, but that was only a base number by which to work. The truth is that is very difficult to determine how much will actually be saved – are the bus users now waiting to travel after 0930? Are they finding another form of transport? Are they paying the extra charge and still travelling before 0930? At this stage it is almost impossible to pin down the exact saving for Kinver.

Louise has recommended that you complete an FOI and send it to the County Council. Here is the link to go to: [Requests for council information](#)

If you complete the form you will receive a response as soon as the information is available.

I hope this will help.

Best wishes,

Victoria"

Members agreed to submit a Freedom of Information Request on this matter, including the reduction of bus services in Kinver.

Information relating to the Remembrance Day Parade -

"The council bears no statutory responsibility for the organisation or any other involvement in the parade; any participation or support would be discretionary." It was noted that before the parade for next year is organised a formal decision needs to be made by the Council for this to be covered on the Parish Councils insurance.

Notes from David Pattison on the rules of confidentiality and the code of conduct training. These were noted.

189/19. Reports from Members on Outside Bodies.

Councillor S Anderson reported that he had been unable to attend the KSCA meeting where they were discussing revised plans for their extensions as it was called at short notice and he had a prior commitment to attend.

Councillor Mrs C Allen reported that she had attended the Old Peoples Welfare committee meeting, and the vouchers will be issued on the first Friday in December.

190/19. Accounts for Payment.

The accounts presented to the members are attached as appendix 2 to these minutes.

191/19. Items for future Meetings

Items for the next meeting to be with the Clerk by Monday 28th October 2019.
Further agenda item SID's

192/19. Dates of Next Meetings –

Planning and Development Committee
Parish Council
Leisure and Amenities Committee
Finance and General Purposes Committee

23rd October 2019
6th November 2019
13th November 2019
20th November 2019

KINVER PARISH COUNCIL

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KINVER PARISH COUNCIL

NOTICE UNDER LOCAL GOVERNMENT ACT, 1972 (Section 87(2))

VACANCY FOR A COUNCILOR PUBLIC NOTICE IS HEREBY GIVEN

that a casual vacancy has occurred in the office of Councilor for the Potters Cross Parish of Kinver following the death on 6th September 2019 of Councilor Mrs Margaret Rogers.

Rule 5(2) of The Local Elections (Parishes and Communities) (England and Wales) Rules, 2006 now applies.

The rule allows **TEN ELECTORS** for the parish Potters Cross Ward in which the casual vacancy has arisen to request the Returning Officer to hold an election to fill the vacancy.* That request must be made within **FOURTEEN DAYS**, calculated in accordance with the rules,** of the date of this notice. The fourteen-day period ends on **23rd October 2019**.

What if a request to hold an election is not received during the permitted time?

Rule 5(5) of the above Rules will apply. The Parish Council must, as soon as practicable after the expiry of the fourteen-day period, co-opt a person to fill the vacancy.

The Returning Officer's address is:

**Electoral Services, South Staffordshire District Council,
Council Offices, Codsall, WV8 1PX**

The telephone number for further guidance is 01902 696121.

This notice is dated 3rd October 2019

Jennifer Neal – Clerk to the Council

draft

Appendix 2 to the minutes of the Parish Council held on 2nd October 2019

Accounts for payment 2nd October 2019

<u>Chq No</u>	<u>Accounts for payment</u>		
	Kinver Edge Farm		
405609	Shop	September	140.00
405608	Petty Cash	BKV	140.00
405610	John Llewelyn	Sign Writing	60.00
SO	Barclays Bank	Charges	7.06
SO	Caloo	Payment for gym equipment	3174.00
SO	ESPO	August	105.60
SO	Inland Revenue	Payment	1396.89
SO	John Llewelyn	Sign Writing	60.00
SO	J R K		98.61
	OCL	Supplies	179.91
	ROSPA	Play area inspection	223.20
SO	Safe and Sound	H & S for new employee	138.00
SO	Screwfix	Supplies	97.71
SO	SCC	Pensions	1926.50
SO	SCC	underpayment for July	53.72
SO	SCC	Van lease July	349.38
SO	SCC	Van lease August	349.39
SO	SSDC	Elections for 2 uncontested wards	619.05
SO	Stan Wall	August	84.00
SO	Swops	Fuel for van	142.82
SO	Viking Direct		94.95

9440.79

List of Monthly Direct Debits

DD	SSDC	CR Rates sept	47.00
DD	Utility Warehouse	Garage electricity	
		95 High Street Gas and electricity and mobile	
DD	Utility Warehouse	phone	99.25
DD	Utility Warehouse	Kinver Edge Toilets	10.59
DD	Utility Warehouse	High Street Toilets	29.76
DD	Salaries	October	5364.58

Total 5551.18

Total Expenditure 14991.97

Receipts

	Precept		72354.50
	Burial Fees		890.00
	Toilet income		90.00
	Barclays	Loyalty payment	0.00
	Western Power	Payment for gym equipment	3174.00
		Total Income	76508.50