**MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE**

**OF KINVER PARISH COUNCIL HELD AT 95 HIGH STREET, KINVER ON WEDNESDAY 24th NOVEMBER 2021**

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Councillors:), P Wooddisse (Chairman), I G Sadler (Vice Chairman), Mrs C Allen, JK Hall (ex-officio), H Williams.

Also in attendance: Mrs M Fullwood and Cllr K Slade.

1. Apologies for Absence

All members were present.

1. Declarations of Interest

Cllr Mrs C Allen declared a prejudicial interest in relation to the grant application for the Youth Café and left the room for that item.

1. Minutes of the Meeting held on 22nd September 2021

The minutes of the meeting held on 22nd September 2021 were approved and signed as a true record of that meeting.

1. To review the budget comparison to 31st October 2021(figures attached)

The budget comparison figures prepared by the Chairman and circulated prior to the meeting. This was noted.

1. To receive formally the accounts to 31st October 2021 (figures attached)

The accounts as attached as Appendix 1 to these minutes: the figures were reviewed and noted.

It was **Resolved** to **Recommend** to the Parish Council that the accounts as set as Appendix 1 to these minutes be accepted. On a vote this was unanimous.

1. Items referred from the Parish Council for funding

Giants Well funding £396 for plumbing works and £208.08 (retrospectively).

It was proposed to Recommend to the Parish Council that the Giants Well project is funded from the Grants Budget head 117/3. On a vote this was agreed.

Grant application for Youth Café £562

This is a grant for the room hire for the Youth Café. It was proposed to Recommend to the Parish that the Youth Café grant is approved and funded from the budget 120 -Community Projects line. On a vote this was agreed.

Funding for consultant services for Local Plan

This item relates to the Parish Council working with Penn Parish Council to have access to data they have prepared by a specialist consultant on the housing numbers requirements. The cost would be a maximum of £400.

It was proposed to Recommend to the Parish Council that a maximum of £400 is allocated / reserved for the required data funded from the Grants budget head 117/3. On a vote this was agreed with one abstention.

1. To discuss the proposed draft budget and set a precept for 2022-23

It was noted that if the funding had to be changed for the Parish Vehicle, then the projected underspend could be used for this purpose, this would negate the need to increase the Precept any further.

It was Proposed by Cllr P Wooddisse and seconded by Cllr I Sadler to **Recommend** to the Parish Council that the budget set out as appendix 2 to these minutes be accepted and a precept to be set at £153975. On a vote this was agreed with 1 abstention.

1. Update on registering the toilet block at Kinver Edge

The request has been submitted to land registry with all the evidence that the Parish has to prove ownership via looking after the site for 40+ years. This was noted.

1. To receive an update on the purchase of a replacement vehicle for the Parish

The application has been submitted, following the amendments approved at the last Parish Council meeting. It is hoped a decision should be coming forward within the week.

1. Date of Next Meeting – Wednesday 23rd February 2022
2. Items for future agendas (fixed assets) (3 year projections)

Items to be with the Clerk by 14th February 2022

12. Recommendations to the Parish Council

It was resolved to Recommend to the Parish Council that:-

* the budget set out as appendix 2 to these minutes be accepted and a precept to be set at £153975.
* the Giants Well project is funded totalling £604.08 from the Grants Budget head 117/3.
* the Youth Café grant is approved for £562 funded from the Community grants budget 120.
* a maximum of £400 is allocated / reserved for the funding required to access the data report prepared by Penn Parish Council for the Preferred Options response from the grants budget head 117/3.
* the accounts as set as Appendix 1 to these minutes be accepted.

Appendix 1 to the minutes of the 24th November 2021

**Financial Summary - Cashbook**

Summary between 01/04/21 and 31/10/21 inclusive.

Balances at the start of the year

**Ordinary Accounts**

.BARCLAYS BANK £904.23

.COOPERATIVE BANK C & I £6,380.50

Alliance and Leicester £0.00

Bath Building Society £37,626.26

Reserves West Bromwich £44,299.13

Santander old account £0.00

Total £89,210.12

RECEIPTS Net Vat Gross

Council £158,243.15 £0.00 £158,243.15

Total Receipts £158,243.15 £0.00 £158,243.15

PAYMENTS Net Vat Gross

Council £89,649.80 £2,380.00 £92,029.80

Total Payments £89,649.80 £2,380.00 £92,029.80

Closing Balances

**Ordinary Accounts**

.BARCLAYS BANK £859.73

.COOPERATIVE BANK C & I £72,638.35

Alliance and Leicester £0.00

Bath Building Society £37,626.26

Reserves West Bromwich £44,299.13

Santander old account £0.00

Total £155,423.47

Signed

Chair Clerk / Responsible Financial Officer

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Financial Budget Comparison

for Council

Comparison between 01/04/21 and 31/10/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

**2021/2022** **Actual Net** **Balance**

**INCOME**

**Council**

13 INTEREST BATH BUILDING £100.00 £0.00 -£100.00

SOCIETY

17 PRECEPT £0.00 £0.00 £0.00

22 INTEREST WEST BROM £30.00 £0.00 -£30.00

ACCOUNT - CHARITY ACC

30 Burial Fees - Co-Op bank £10,225.00 £8,344.00 -£1,881.00

account

31 Toilet Income - Co-Op bank £500.00 £50.00 -£450.00

account

32 Donations - Co-Op bank £300.00 £0.00 -£300.00

Account

33 Precept - Co-Op Bank Account £134,709.00 £134,709.00 £0.00

34 Sundries - Co-Op Bank Account £0.00 £9,624.65 £9,624.65

35 Police Office Rent - Co-Op Bank £4,000.00 £2,000.00 -£2,000.00

Account

37 Balance from un-committed £16,904.00 £0.00 -£16,904.00

reserves

38 EV Income £0.00 £582.42 £582.42

**Total Council** £166,768.00 £155,310.07 -£11,457.93

**EXPENDITURE**

**Council**

57 BARCLAYS BANK CHARGES £78.00 £44.50 £33.50

58 EV Electricity used £0.00 £529.97 -£529.97

104 NEIGHBOURHOOD PLAN £0.00 £3,563.75 -£3,563.75

110 General Administration - Co-Op £15,240.00 £7,570.03 £7,669.97

Bank Account

111 Maintenance - Co-Op Bank £14,500.00 £6,525.66 £7,974.34

Account

112 Car Park Rental - Co-Op Bank £1,400.00 £1,450.00 -£50.00

Account

113 Christmas Illuminations - Co-Op £4,500.00 £273.23 £4,226.77

Bank Account

114 Contingencies - Co-Op Bank £0.00 £756.64 -£756.64

Account

115 Vehicles - C0- Op Bank Account £7,100.00 £3,300.52 £3,799.48

116 Health and Safety - Co-Op Bank £250.00 £0.00 £250.00

Account

117 Grans Subs Co-Op Bank £6,200.00 £599.62 £5,600.38

Account

118 Election Expenses - Co-Op Bank £0.00 £0.00 £0.00

Account

119 Wages/Salaries - Co-Op Bank £112,900.00 £64,793.78 £48,106.22

Account

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Financial Budget Comparison

for Council

Comparison between 01/04/21 and 31/10/21 inclusive. Includes due and unpaid transactions.

Excludes transactions with an invoice date prior to 01/04/21

**2021/2022** **Actual Net** **Balance**

120 Community Projects - Co-Op £4,000.00 £0.00 £4,000.00

Bank Account

121 Legal Fees - Co-Op Bank £600.00 £0.00 £600.00

Account

**Total Council** £166,768.00 £89,407.70 £77,360.30

Appendix 2 to the Finance and General Purpose minutes held on the 24th November 2021Diagram, schematic

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