

MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 6TH MARCH 2019 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER

PRESENT: Councillor H Williams (Chairman), Miss V Webb (Vice-Chairman), P Wooddisse, E Simons, BR Edwards, D Light, N Other, , J Cutler, G Mander, , IG Sadler, JK Hall, Mrs C Allen, D Hadlington and County Councillor Mrs V Wilson

Geoff Beard led members in prayer.

38/19. Apologies for Absence.

Councillors Mrs L Hingley and Mrs D Geoghegan sent their apologies for the meeting.

39/19. Declarations of Councillors' Interest.

Councillors BR Edwards and H Williams as being serving District Councillors took no part in the decisions / recommendation relating to the planning applications under item 47/19.

40/19. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 6th February 2019 (copy attached).

The Minutes of the meeting held on 6th February 2019, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

41/19. Matters arising from Previous Minutes.

None were reported.

42/19. Public Participation – Standing Orders will be suspended for a maximum of 15 minutes to allow members of the public to address the Council.

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

It was noted that all meetings are recorded and any member of the public not wishing to be recorded when they speak should inform the Clerk prior to addressing the Council.

Standing orders were raised to enable members of the public to speak.

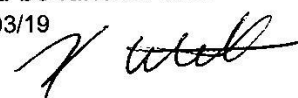
Mrs M Rogers updated members on Support Staffordshire and the Concessionary transport scheme changes in July, being that bus passes can only be used after 9.30am.

Standing orders were reinstated.

43/19. Police to address the Council on relevant matters and any relevant matter relating to ASB in the village and outstanding police matters of concern (including agreeing changing the layout of the clock shelter)

The crime statistics were circulated prior to the meeting.

The Finance Committee as agreed at the last meeting looked at the funding for removing the panels from the Clock / Shelter, and agreed that the cost of £900, could be funded from Kinver Parish Council



the Community Funds budget line 104.

It was proposed by Councillor H Williams and seconded by Councillor Mrs C Allen that the panels are removed, replaced with a small back seat and panels are stored by the Council for future use. On a vote this was carried.

44/19. To discuss rights of Interment at Comber Ridge Burial Ground

Members having read the information prepared by the Clerk and Assistant Clerk, agreed to defer any changes on this matter, but send the full set of regulations to the District Council to ask for their legal opinion on them before making any changes. The Clerk to report back once this information has been received.

45/19. Staffordshire County Council – works potentially funded by Parish Council

The costs from Mark Keeling were circulated to all members of the Council. The Clerk reminded members that Purdah starts on the 18th March, which is the official day that elections are called, therefore as previously agreed this subject should be carried forward for the new Council to discuss when they are elected.

46/19. To discuss the purchase / location of a further SID

Minute from the Finance Committee held on the 20th February:-

The following recommendation was received from the Leisure and Amenities Committee to purchase a new SID, socket and pole at a cost of £2000.

The Committee agreed that funding is available from the Community budget line 104, but some members of the Committee had reservations if this was actually best value for money, and requested that this is a full agenda item for the next Council meeting, so the proposal can be fully discussed.

Members agreed unanimously that the Clerk should:

- purchase 5 more removable sockets at a cost of circa £500.00.
- Get a quotation from the Company that supplied the SID signs for moving them from one location to another.

It was agreed to ^{defer} ~~defer~~ the purchase of an additional SID and post to the next meeting for members to decide whether a third camera should be purchased.

It was noted that only 1 further volunteer is required to get a Community Speed watch organised in the village if anyone is willing to volunteer.

47/19. To receive the Minutes of the following Committee meetings and to consider adoption of any recommendations therein -

Planning and Development Committee 27th February 2019 (to be emailed and tabled)

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council:-

- the planning recommendations as set out in agenda item 5 are sent to the District Council.

These were agreed.

Finance and General Purposes Committee 20th February 2019 (attached)

The minutes of the above meetings, having been circulated, were **Received**, the following Recommendations were made to the Parish Council that the accounts as set as Appendix 1 to these minutes be accepted.

All of the other notes / recommendations had been discussed under the relevant agenda item.

This was agreed.

48/19. County / District Councillors to address the Council on any matters relevant to the Parish

Email from County Councillor Mrs V Wilson:-

"In recent conversations we have discussed the small amount of extra funding to be allocated to County Councillors, with the intention of repairing/improving our local highways. I asked if each of the Parish Councils in my division could let me know what in particular would be on their 'wish list', as soon as possible.

A meeting has been arranged for next Tuesday morning. This meeting will be between the 8 County Councillors in South Staffordshire and members of the Highways Team from Stafford. Although this meeting will take place much earlier than originally anticipated, it would be useful for me to understand what the 'wish list' for my division would be.

Could I therefore ask that any parish council which already has its ideas for improvements ready, to forward them to me by Friday? For those that cannot, I have compiled my own list, and I will work from this for now.

Lower Penn – jetting of drains under gully covers
 Trysull and Seisdon – jetting of drains under gully covers
 Himley – pavements on Stourbridge Road, weed spraying
 Bobbington – potholes
 Enville – jetting of drains under gully covers
 Kinver – jetting of drains under gully covers
 Swindon – happy in principle to match fund DHP funding for car park linings.

I hope this is not too way off the mark. If you could advise the particular roads in your parishes which require this attention, we can devise an actual route through the division. If other work is required as a priority please let me know as soon as possible.

This £20k will not stretch far. Where possible I would ask that parish councils match fund or partially fund works. In doing this, much more work can be undertaken."

Members discussed areas of concern within the Parish, A458 and A449 flooding, list of various gully's and pot holes that need to be emptied / repaired.

A definitive list is required for areas of concern, but the fund has to be matched by the Parish Council.

This fund is different to the normal County Councillor divisional highway fund that is used for improvements like pavement resurfacing etc.

She also reported that the Divisional fund has decreased over the past few years from £40000 to £2500.

This year the minim claim per applicant is £500, and has to be match funded. The criteria for acceptance is social isolation, keep area clean and green and keeping families healthy/ fit / safe.

The Clerk reminded members that Purdah starts on the 18th March, which is the official day that elections are called, therefore as previously agreed this subject should be carried forward for the new Council to discuss when they are elected.

Councillor BR Edwards reported that for a Band D precept figure is £1698.49. This is broken down SCC £1246, Police £216, Fire £75, Parish Council £44 and SSDC £115.

Also that the structure of the membership of the Regulatory Committee is being reviewed from all members to 15, therefore 2 of the Kinver District Councillors if on Parish could serve on the Parish Planning Committee.

He attended the public meeting on Ridgehill Woods, with David Pattison and Kelly Harris. Over 400 people attended 2 sessions and only a handful present were from Kinver Parish.

He has also got a camera sorted to cover the High Street ASB area.

49/19. Report of the Chairman

The Chairman reported that he had attended the Police Forum meeting, it was reported at that meeting, and that there are 19 full time officers to cover all of the South Staffordshire area, there are now no holding cells apart from in Cannock where there are only 3.

Also Mr Chris Roger's and Rev. Karen Stanton are leaving their respective posts.

50/19. Report from the Clerk.

Matters for information

Information from the Safer Roads Partnership re grant applications – noted.

Matters to note

Correspondence relating to Gibbett woods and quarry misuse by Motocross bikes and vehicles parking on the verge of the A449.

Correspondence relating to The Vine Inn, from Steve Anderson – it was agreed that the Clerk write to Mr Anderson explaining that previously this Inn had tried to be listed as an assets, but did not meet the criteria, therefore unless there is further information then there is little that can be done at this time.

SPCA Bulletin 21st February

Churchill and Blakedown Parish Council papers

51/19. Reports from Members on Outside Bodies.

None were reported.

52/19. Accounts for Payment.

The accounts as detailed in Appendix 1 to these minutes were accepted.

53/19. Items for future Meetings

Work from SCC – May / June council and match funding from County

54/19. Dates of Next Meetings –

Leisure and Amenities Committee	20 th March 2019
Planning and Development Committee	27 th March 2019
Parish Council	3 rd April 2019
Finance and General Purposes Committee	17 th April 2019

All meetings to start at 7.00 pm

55/19. Exclusion of the press and public

The press and the public were excluded on the grounds that the business to be transacted related to staffing matters.

56/19. Update on the Staffing issues and take any appropriate action necessary

The Clerk updated members on the long term absence of the Maintenance Technician.

Appendix 1 to the minutes of the 6th March 2019

Accounts for payment 6th March 2019

<u>Chg No</u>	<u>Ratification</u>		
		Total	0.00
<u>Chg No</u>	<u>Accounts for payment</u>		
101232	Cancelled		
	Kinver Edge Farm		
101233	Shop		115.00
SO	CHD	Supplies	32.82
SO	ESPO	Supplies	47.80
SO	Inland Revenue	February	1257.00
SO	Inland Revenue	March	1005.88
		Expenses for Codsall x 3 trips and telephone 6	
SO	J Cree	months	94.17
SO	JRK	Supplies	24.19
SO	KSCA	Car Park rental	875.00
SO	Nisbets	Toilet cleaner and seat	38.58
SO	OCL	Supplies	62.03
SO	Pureshine	Windows cleaned	20.00
SO	Sage	Year-end forms	42.60
SO	SCC	Pensions February	1854.00
SO	SCC	Pensions March	1690.03
SO	SCC	Van lease for January	349.39
SO	SWOPS	Fuel bill for January	113.12
SO	Viking Direct	Stationary	73.75
SO	Water Plus	Rates	51.20
SO	Water Plus	RATES	53.54
			7800.10

List of Monthly Direct Debits

DD	Utility Warehouse	Garage electricity	16.52
		95 High Street Gas and electricity and mobile	
DD	Utility Warehouse	phone	278.99
DD	Utility Warehouse	Kinver Edge Toilets	10.84
DD	Utility Warehouse	High Street Toilets	33.24
DD	Salaries	March	4798.02
DD	Screwfix	Supplies due for payment 28/02/2019	297.69
		Total	5435.30
		Total Expenditure	13235.40

Receipts

Burial Fees	865.00
Toilet income	50.00
Total Income	915.00