

**MINUTES OF A MEETING OF KINVER PARISH COUNCIL HELD ON WEDNESDAY 4<sup>TH</sup> MARCH 2020 AT THE COUNCIL OFFICES AT 95 HIGH STREET, KINVER**

PRESENT: Councillors JK Hall (Chairman), Miss V Webb (Vice-Chairman), Mrs C Allen, T Talbot-Webb, E Simons, S Anderson, H Williams, G Sisley, P Wooddisse, D Light, Mrs E Lord, IG Sadler

36/20. Apologies for Absence.

Councillors D Hadlington, H Rogers, BR Edwards and County Councillor Mrs V Wilson were not in attendance due to other commitments.

37/20. Declarations of Councillors' Interest.

There were no Councillors declaration of interest.

38/20. To receive for confirmation and adoption, the Minutes of the Parish Council meeting held on 5<sup>th</sup> February 2020 (copy attached).

The Minutes of the meeting held on 5<sup>th</sup> February, having been circulated in advance of the current meeting, were approved and signed as a true record of the proceedings at that meeting.

39/20. Public Participation – Standing Orders will be suspended for a maximum of 15 minutes to allow members of the public to address the Council

For note: The public participation is for the public to address the Parish Council on matters that they wish to. The Parish Council cannot comment or resolve action on any points raised at this time. If the item requires information being sent from the Council, the Clerk will do this following the meeting. If it is a matter for further discussion it may be added to a future agenda.

It was noted that all meetings are recorded and any member of the public not wishing to be recorded when they speak should inform the Clerk prior to addressing the Council.

Alan Turner addressed the Parish Council representing the residents of the Anchor Management Team. He asked for help in who to contact in relation to the flooding of the car park. The problem is 2 fold, there is water coming directly down Dark Lane due to changes in the infrastructure from the new housing development, and water / soil coming off the field into the woods and onto the car park. He thanked Cllr I Sadler for clearing the car park and his efforts to try to limit any further flooding, but the main issue now is the flooding down the road. He has spoken to the County Council and reported the problem as best that he can taking their advice, and this has resulted in no action. He has also spoken to Mark Jenkinson and he says that he is not responsible for flooding either. The Clerk agreed to forward an email to Mr Turner from Mark Jenkinson asking for information on local flooding.

Mrs V Davies asked that the County Councillor looks into the pledge made some time ago by the current (and previous Prime Minister) for more funds back into communities, to see what exactly has happened.

Standing orders were re-instated.

40/20. Matters arising from Previous Minutes.

The following items were reported:-

**Bus stop flags - Action required.**

“Thanks for your email. Would it be possible to let me know which stops do not have a bus stop flag and I will arrange for replacements to go up. I just need to make you aware that due to resources the replacements may (or may not) take a while.

Rhonda Gallimore. Connectivity Officer  
Transport and the Connected County Staffordshire County Council”

Councillor Mrs C Allen is compiling a report and will forward it to the Clerk to pass to Rhonda Gallimore.

### **Telephone kiosk removal at Edgeview Walk**

The District Council have raised objections to removing the kiosk above. This is being reviewed by BT. This was noted.

41/20. Police to address the Council on relevant matters and any relevant matter relating to ASB in the village and outstanding police matters of concern.

The Crime statistics were not issued as the police no longer provide this information. PCSO Alex Rathbone attended the meeting and reported there have been several attempted burglaries in Stourton and Lawnswood, 1 resulting in a car being stolen, the Police did increase their patrols in the area and as a result an arrest has been made.

The stolen vehicle that damaged Danesford Gardens has resulted in an arrest as the Police again were in the area on their increased patrols and gave chase to the stolen car.

There has been several vandalism cases against cars that have had their wing mirrors smashed off, there is CCTV footage but the quality is not good enough to identify the assailants.

Cllr S Anderson asked Alex to look into the way of reporting suspicious activity, as it appeared to be very difficult to do.

42/20. Update on the problem relating to the narrowing of the footway on the A458 at Stourton

It was reported that the hedgerow has mostly been cut back, and that the Council should consider undertaking this work, and working with the County for match funding discuss if the Parish attend to this path, then they should work to clear another such as the A449.

It was proposed by Councillor S Anderson and seconded by Councillor C Allen to undertake the clearing off the path, if finance was available for the works. This was agreed and referred to Finance for funding.

43/20. Update on change of ownership of the White Harte caravan park

A letter was prepared by Councillor S Anderson and was distributed to the residents. The response has been positive for them to have a meeting with the new land owners agent, who has confirmed he will attend a meeting also. The date provisionally set is for the 7<sup>th</sup> April at the White Hart pub.

44/20. Update on driving on Footpaths in the Parish (i.e Meddins Lane)

The following email has been received from Mark Keeling:-

"I will ask Diane to take a look at the site however as the footway and carriageway are fairly narrow it will be difficult to implement anything without causing other issues.

We will take a look as a general overview however any formal investigation will have to be prioritised and funded via Cllr Wilson's Local Communities Program as previously mentioned.

Kind regards Mark Keeling"

The Clerk will continue to progress this matter with Mark Keeling.

45/20. To discuss Flooding within the Parish Boundary

Photographs showing the extent of the flooding were attached to the agenda papers. In addition further correspondence from the residents of the Anchor site, Dark Lane.

Members agreed that the Clerk contact the District Council to ask for a copy of their Strategic Flood Management Policy as at the present time members are not aware of any protocol or procedures on this matter. In addition the local person responsible be invited to the next meeting to discuss this matter further.

It was noted that a meeting is being organised by the KSCA with the School and the KSCA to discuss the management of 3 culverts on the schools ground that appear to be needed to be cleared to help stop some of the flooding problems. The Clerk will try to get an update on this matter for the next meeting.

46/20. To discuss various issues around the next SAD requirements in light of the recent weeks weather and Likely effect on the village and how best to protect Kinver from being irreparably damaged

Concern was expressed that the allocation of housing, and designated land for Phase 1 of the SAD developments has not been started, on one of the sites and before this has happened the deadline for Phase 2 has been brought forward to 2022 from 2028. Members felt that the Officer from District (Kelly Harris) should be invited to attend the next meeting to explain the process and why it's happening this way.

In addition it was felt very strongly that all avenues should be investigated before any further development is made into the Greenbelt.

Concern was also expressed over the statistics given on traffic movements projected of 23 per hour at peak times is a little on the low side, and it would be interesting to organise this volume of cars to feed into the traffic to see the impact.

47/20. Update on 3 tier working meeting

The 3 Tier meeting took place on 11<sup>th</sup> February 2020. The primary discussion was to look at new ways of all 3 levels of Councils (Parish District and County), to work better together and in a more effective way.

The Place Plan Narrative was distributed to all members of the Council prior to this meeting and this is to form the foundation of improved working.

A Locality Officer will be appointed for each area, and they will liaise between the levels of the Councils and support the Parishes.

Further information will be available shortly.

48/20. To discuss charging points within the Parish

Cllr Mrs C Allen sent the following information to the Clerk, she has printed the details out. The links are below:-

[onstreet-chargepoint-residential-scheme-guidance.pdf](#)

<https://www.gov.uk/government/publications/grants-for-local-authorities-to-provide-residential-on-street-chargepoints>

It was agreed that costs are found for installing these points, who receives the income and generally how it works and discuss with the District Council to see what funding is available to them for installation.

49/20. To receive the Minutes of the following Committee meetings and to consider adoption of any recommendations therein -

Finance and General Purposes Committee

19<sup>th</sup> February 2020

The minutes of the above meeting, having been circulated, were **Received**, the following Recommendations were made to the Parish Council that the accounts as set out as appendix 1 to those minutes be accepted.

Planning and Development Committee

26<sup>th</sup> February 2020

The minutes of the above meeting, having been circulated, were **Received**, the following Recommendations were made to the Parish Council that the planning recommendations as set out in agenda item 5 are sent to the District Council. It was agreed to add Councillor Mrs Eunice Lord onto the Planning Committee.

50/20. County / District Councillors to address the Council on any matters relevant to the Parish

Councillor H Williams reported that policies are being revised on the Licensing Committee, new Water Regulations and Food / Health safety plans are being reviewed, and a new Enforcement Policy has been adopted.

He confirmed that Mark Jenkinson is the Officer responsible for flooding at the District Council.

51/20. Report of the Chairman

The Chairman made his report in the Annual Parish Meeting.

52/20. Report from the Clerk.

### **Items for decision**

RE: Views sought on our draft Safety Plan 2020-2024, consultation on the draft Safety Plan 2020-2024 is now open and runs from February 17 until March 22, 2020.

### **Correspondence received**

Letter from Mr Dave Marsh  
Kinver Parish Council

Correspondence from Helen Fisher on the County's responsibilities for Grass Cutting and Weed Control for land they are responsible for.

Parking of scrap vehicle Edgeview Walk – the vehicle has been removed.

### **Superintendents Report**

1 x new headstone inscription and 1 reopening of a burial plot for April / May

53/20. Reports from Members on Outside Bodies.

None were reported.

54/20. Accounts for Payment.

The accounts as set out as appendix 1 to these minutes were accepted.

55/20. Items for future Meetings

Items to be with the Clerk by the 23<sup>rd</sup> March 2020. Christmas 2020; Neighbourhood Plan, Flooding Officer and bus route of 228.

56/20. Dates of Next Meetings –

Leisure and Amenities Committee  
Planning and Development Committee  
Parish Council  
Finance and General Purposes Committee

18<sup>th</sup> March 2020  
25<sup>th</sup> March 2020  
1<sup>st</sup> April 2020  
22<sup>nd</sup> April 2020

# Appendix 1 to the minutes of the Parish Council held on the 4<sup>th</sup> March 2020

## Accounts for payment 4th March 2020

### Chq

#### No Accounts for payment

405619	Petty Cash		137.43
405620	Kinver Edge Farm Shop	February	100.00
SO	Barclays Bank	Fees	7.40
So	Dyno Rod	Clear Kinver Edge toilets	216.00
SO	ESPO	Supplies	89.69
SO	Inland Revenue	Payment	1561.65
SO	J R K	Stationary	70.77
	KSCA	Grant	250.00
SO	OCL	Supplies	
SO	Screwfix	Supplies	103.95
So	SSDC	Elections / pf	2572.81
SO	SCC	Pensions	2126.90
SO	SCC	Additional rental charge for hire vehicle	
SO	SCC	Van Lease	349.39
So	SPCA	Annual subs	694.00
SO	Swops	January	155.09
so	Swinford Insurance	Temp Van hire insurance	56.00
SO	Water Plus	Rates	40.99

**8394.64**

### List of Monthly Direct Debits

DD	SSDC	CR Rates	47.00
DD	Utility Warehouse	Garage electricity	9.35
		95 High Street Gas and electricity and mobile	
DD	Utility Warehouse	phone	226.05
DD	Utility Warehouse	Kinver Edge Toilets	7.57
DD	Utility Warehouse	High Street Toilets	212.40
DD	Salaries	February	5337.85

**Total 5840.22**

**Total Expenditure 14234.86**

### Receipts

Burial Fees		154.00
Toilet income		0.00
Barclays	Loyalty payment	0.28
Office rent		1000.00
	<b>Total Income</b>	<b>1154.28</b>